

MT. ARARAT HIGH SCHOOL SPORTS BOOSTERS
POLICY STATEMENT
(Adopted September 9, 2019)

- I. Boosters will support varsity sports teams that are sponsored by Mt. Ararat High School that compete during the school year as listed in Section IX, subject to the following requirements.
 - A. Each sports program will designate a team representative as its primary contact. This representative, or alternate, must attend at least 8 meetings per school year in order to qualify for team funding in the next school calendar year. Meetings will begin in August and end in June. In the event a team Rep may no longer fulfill their obligation, they should find a replacement. When MTA Boosters is advised of the vacancy, they will notify the team Coach and the Athletic Director.
 - B. At MTA Booster meetings, a Rep or Alternate may not represent more than one team.
 - C. Any program that has a boys' and a girls' team supported by the MTA Boosters will have two separate Reps.
 - D. If both the Rep and Alternate attend the Booster meeting, only one of them may vote.
 - E. The team must successfully fill at least 80% of its required concessions slots as assigned by the Staffing POC.

- II. MTA Boosters will recognize championship teams or an individual champion (athlete) by providing funds for apparel or merchandise. In the event that a championship team is being recognized and an individual champion is included in that team, the individual athlete will not receive a second funding allotment. However, recognition of the individual champion athlete may be incorporated into his/her team apparel or merchandise and the Booster will fund the additional cost.
 - A. The request for the recognition items(s) must be submitted to the MTA Boosters Executive Board within two months of achieving the championship. Championship recognition apparel must be in the school colors (red, white and/or blue) and display the title achieved. Only Varsity members and managers of the championship team qualify for the apparel or merchandise; Coaches and JV members are not included. If there is a discrepancy or question about whether an individual is part of the Varsity Team, the MTA Boosters Executive Board will make the final determination after consultation with the Varsity Coach.
 - B. Funding for team or individual championship recognition items will be provided only to teams that have satisfied the attendance policy under Article IV of the By-laws. Amounts paid by the MTA Boosters for championship awards are not included in the team's annual allocation.

- C. Amounts for championships (per athlete) are as follows, with the highest level earned being awarded:
 - 1. KVAC up to \$45.00
 - 2. Regional up to \$55.00
 - 3. State up to \$75.00

- III. Fundraising sponsored by the *MTA* Boosters will be for the support of the teams and athletes representing the school. Money raised by the *MTA* Boosters will be utilized to fund the following:
 - A. The *MTA* Boosters will provide annual allocations to each team that is in good standing as outlined in the *MTA* Boosters By-laws.
 - B. The *MTA* Boosters will fund the following awards and sports informational items:
 - 1. The letter “A’s” for first time lettering athletes;
 - 2. “Coaches Award” and “Senior Award” trophies;
 - 3. Fall, winter and spring schedule cards;
 - 4. Award pins, service bars, etc.;
 - 5. Certificate paper used to print participation, letter winner and outstanding senior certificates.
 - C. The *MTA* Boosters will fund costs associated with updating Championship banners that are displayed in the gymnasium.
 - D. Each senior athlete, participating on a team that is in good standing as outlined in the *MTA* Boosters By-laws, is entitled to a gift up to \$15.00 in value. The gift amount is not included in the team’s annual allocation.

- IV. Any team wanting to do additional fundraising will need to work with Mt. Ararat’s Athletic Director and follow his direction and guidelines.

- V. No *MTA* Boosters money will be spent until it has been voted upon as stated in the By-laws. The following items are considered ineligible expenses for team funding:
 - A. Clothing or merchandise that will not remain the property of Mt. Ararat High School and/or permanently personalized clothing;
 - B. Coaches clinics;
 - C. Promotional items not directly representing Mt. Ararat High School teams (such as professional sports teams);
 - D. Coach’s stipends;
 - E. Allocation of money into the individual sports teams accounts, held by the Athletic Department, unless the payment is covering an eligible expense being covered in part by the team’s account;
 - F. Funding for any MSAD 75 transportation costs for regularly scheduled sporting events, including play-off games.

- G. The MTA Executive Board will consider exceptions on a case-by-case basis. If the MTA Boosters provide additional funding, amounts paid will be included in the team's annual allocation. If an exception is made regarding transportation (see "F" above), costs paid will be for the team athletes, managers, and coaches only.
 - H. MTA Boosters shall only purchase/rent/lease equipment necessary to provide concessions for Mt. Ararat High School athletic events or to facilitate other fundraising efforts.
- VI. MTA Boosters may participate in funding for campus improvements. Accounting for these activities will be kept in the Reserve Fund/Savings Account separate from the general MTA Boosters funds.
- VII. All 50/50 money raised by the MTA Boosters at athletic events must be turned in to the MTA Boosters along with the concessions income from that event. All 50/50 money raised by the MTA Boosters will be deposited into the Reserve Fund/Savings account.
- VIII. Each team's allocation will be based on average athlete participation over the last four years. This will be determined by September of each year. The team allocation levels will be as follows:
- Level 1 - teams with an average of fewer than 25 participants;
 - Level 2 - teams with an average of at least 25 and fewer than 50 participants;
 - Level 3 - teams with an average of 50 or more participants;
- A. Each funding level will increase by \$100 over the proceeding level (for example: Level 1 = \$500, Level 2 = \$600, and Level 3 = \$700).
- B. The funds for the annual allocations will be determined by:
1. Totaling the annual sales generated from the MTA Boosters concession stand;
 2. Deducting all expenses associated with the operation of the concession stand (items purchased for resale and associated operational expenses);
 3. Deducting the annual cost of providing the awards (letters, certificates, pins, plaques and trophies) for the high school sports teams.
 4. Money earned in concession events will be deposited into team allocations.
 5. Money earned in any of the following events will be split between team allocations and the capital fund: middle school wrestling tournament,

middle school basketball tournament, train show, dog show, road race, and middle school track meet(s).

- C. At the conclusion of the school year, the MTA Boosters Treasurer(s) will provide to the MTA Boosters Executive Board, an accounting of the funds available for *team allocations* for the upcoming school year. The MTA Boosters Executive Board will evaluate the finances and prepare recommended team allocations for the upcoming year. The recommended team allocations will be presented to the members for approval at the August meeting. The team allocations may be modified by the MTA Boosters at the August meeting. In order to increase or decrease the recommended allotments, a simple majority of votes is required. Members must be present at the meeting for their vote to count.
 - D. All vested teams requesting part, or all, of their allocation; must submit, via email, any requests for payment prior to the next MTA Booster meeting. A member of the MTA Booster Executive Board will return an email to let the sender know their requests has been received. Allocation request made at the meeting will be considered as an addition to the agenda and discussed as time permits. If time does not allow, the request will be tabled until the following meeting.
 - E. Team allocated money must be used by June 30th and requests for payment should be addressed at the June meeting. A vested team allocation may be held in the Booster account for a period of up to one (1) year, upon request for a specific, permitted purpose and with the approval of the MTA Boosters.
 - F. It is the intent of funding to have an immediate impact on the sports programs. If funds are not used by the established dates, the funds (or any remaining portion) will be transferred to the MTA Boosters' Reserve Fund/Savings account (Capital Fund).
 - G. At the beginning of the school year, the Coach of each team (that is eligible to receive an allotment) will receive correspondence from the MTA Boosters with details to include: the amount of the team allotment, the procedure in which to request the money, and the MTA Booster Representative for their team.
- IX. The Varsity Sport teams sponsored by Mt. Ararat High School are updated annually by September. Mt. Ararat High School sports teams sponsorship is subject to change by the Athletic Director.

For the 2019-2020 school year, the following sports programs shall be considered as members of MTA Boosters with voting authority and eligible to receive the team's annual allocation if all requirements are met:

<u>Fall:</u>	<u>Winter:</u>	<u>Spring:</u>
Cross Country - Boys	Basketball - Boys	Baseball
Cross Country - Girls	Basketball - Girls	Lacrosse - Boys
Soccer - Boys	Ice Hockey - Boys	Lacrosse - Girls
Soccer - Girls	Ice Hockey - Girls	Softball
Field Hockey	Indoor Track - Boys	Tennis - Boys
Football	Indoor Track - Girls	Tennis - Girls
Golf	Nordic Skiing	Track - Boys
	Swimming - Boys	Track - Girls
	Swimming - Girls	
	Winter Cheering	
	Wrestling	

Last revised on September 9, 2019 by MTA Boosters